



Greater Orlando Chapter
Board Meeting - Order of Business
February 3, 2014

Approved as Noted

CSI MISSION STATEMENT: The mission of CSI is to advance building information management and education of project teams to improve facility performance.

CSI's Core Values: A diversified membership base of allied professionals involved in the creation and management of the built environment, Continuous development and transformation of standards and formats, Education and certification of professionals to improve project delivery processes, creation of practice tools to assist users throughout the facility lifecycle.

- I. **Call to order** Randy Moore
- II. **Roll / Establish Quorum** – Bd Members: **R Moore, A Reeper, W Doucette, T Hein, P Zanghi, N Leyba, L Zimmerman**
Committee Members: W Boehm, T Montero, ~~R Casey, P Natcher~~,
Others: Andy Ray
- III. **Previous minutes** – Report submitted. **Troy Hein** submitted the Minutes – **Approved as submitted** Secretary/Troy Hein
- IV. **Treasurer's Report** – Report submitted. Phillip Zanghi
Discussed SERC Budget. Identified the anticipated expense; \$2300 total budget.
- V. **Board Reports:** activities of President, Pres. Elect, Vice President and Directors; separate from Committee Reports
- VI. **Secretary's Report:** Correspondence and Announcements. **No Report** Troy Hein
- VII. **Committee Reports**
- a. Awards** – Working on Region and Institute award submissions. Bill Boehm
- b. Product Show** – Brittany Humphrey will not be able to chair! **Randy is working to identify a Chair.** TBA
- c. Membership** – Featured Member today will be **Ken Balboni. Report submitted.** Linda Zimmerman
Review "Renew & Dropped List".
Chair suggested a "re-evaluation of Chapter dues to reflect value and be competitive with other Chapters."
Discussion included, considering reducing the dues structure. Another was to keep the dues as is and provide free lunch for Chapter members that pre-registered.
- d. Programs** – March Meeting - Indoor Air Quality in Healthcare by Nelsy Leyba. Get flyer to AIA Healthcare Commette.
Looking to fill the April program. The programs for the rest of the months are identified. Warren Doucette
- e. Certification** No Report TBA
- f. Education** No Report TBA
- g. Faculty Advisor** No Report TBA
- h. Technical** No Report Troy Hein
- i. Bylaws** – Report submitted. **- Will follow up with the Institute until confirmed that they have been accepted.**
Tom Montero
- j. Newsletter** - Report submitted. Looking for a co-editor. **Need someone to edit the newsletter while Tom is out of town.** Tom Montero

k. Marketing – Status of New Web Site Moving Forward - Hope to have it up and running by Paul Natcher
our March Meeting. Constant contact – Pay by Month! **Discussed having a consultant design a Chapter website.**
The Bd decided to have the website designed with the intent to have it up and running by April.

l. Electronic Communication – **No Report** Royal Casey

m. Planning (Goals of Chapter and efforts: **No Report**

1. GOCSI Member Value Commitment,
2. Prolonged Chapter Existence,
3. Construction Industry Support Commitment)

Linda Zimmerman, Randy Moore, Jim Carten

n. Other Special Chapter Committees

1. District VP **No Report**
2. Liaisons **No Report**
3. Other

Anne Roeper
(Nelsy – USGBC, Tom – AIA)

VIII. Old Business: unresolved actions from previous meetings

Anyone Present

- a. Valencia College Scholarship – Welcome Andy Ray **The Foundation contact will attend the meeting. The Scholarship Fund is almost at self-sustaining level. Valencia is currently the largest College in Central Florida. Wants a G O CSI Chpt member on their PAC committee.**
- b. Pop-up Banner - Review layout from SunCoast and Tampa Bay **Randy submitted samples of what is being used by other Chapters to try to determine what we want to display. A design will be submitted to the Bd at the next meeting.**
- c. AIA – Golf Committee – Tournament is June 20th **No Report**

IX. New Business: *new actions required of the Board*

Anyone Present

- a. CSI CDT Boot Camp – Friday - February 28th 2014 & Saturday – March 1st, 2014
- b.

XI. Adjournment At 11:05 AM

Randy Moore