



Greater Orlando Chapter  
Board Meeting – Order of Business  
January 05, 2015

Red font =s notes taken during the meeting

**CSI MISSION STATEMENT:** The mission of CSI is to advance building information management and education of project teams to improve facility performance.

**CSI's Core Values:** A diversified membership base of allied professionals involved in the creation and management of the built environment, Continuous development and transformation of standards and formats, Education and certification of professionals to improve project delivery processes, creation of practice tools to assist users throughout the facility lifecycle.

- I. **Call to order:** **10:15** Anne Roeper
- II. **Roll / Establish Quorum:** Bd Members Present: **A Roeper, T Montero, L Zimmerman, R Moore**  
Committee Members Present: **W Boehm, Clyde Denning, Royal Casey, Warren Doucette**  
Others: **Guest – Casey Robb**
- III. **Previous minutes: Novemnber Bd Mtg – Approved as submitted** Secretary/Tom Montero
- IV. **Treasurer's Report: Submitted report. Holiday party expense was a "wash".** Linda Zimmerman
- V. **Board Reports:** Activities of President, Vice President and Directors; separate from Committee Reports  
**President reported – Put something in the newsletter regarding the Anneversary. Nominating committee for upcoming chapter officers; Randy will be the Chair; voting in April. Need a president nominee. The treasurer and secretary positions are filled as they are 2-year terms.**  
**Treasurer reported – Already submitted**  
**Immediate Past President reported – No report**
- VI. **Secretary's Report:** Correspondence and Announcements – **No Mail; Institute "Leaders" website is down; CDT Bootcamp's registration will close on January 16<sup>th</sup>.** Tom Montero
- VII. **Committee Reports:**
- a. **Awards – Region awards are due in February; Institute due May 1st; Region Conference April 23-25 in Charlotte** Bill Boehm
  - b. **Membership –** Clyde Denning  
Stats for the month – **No Report**
  - c. **Programs –** Warren Doucette
    - Feb – Roofing Failures - John Robinson – SIKA
    - Mar – Green Codes – Greg Hardwick
    - Apr – Geotechnical Investigation Process – Kevin Scott, PE, Tierra Inc.
    - May – **TBD**
    - June – **Location TBD; contact Randy**
  - d. **Certification –** TBA
  - e. **Education –** TBA

f. Faculty Advisor –	TBA
g. Technical –	
h. Bylaws – <b>No Report</b>	Tom Montero
i. Newsletter – <b>No Report – Institute’s “Leaders” website is being renovated; info regarding membership is not available.</b>	Tom Montero
j. Marketing –	
k. Electronic Communication –	Royal Casey
l. Planning – Goals of Chapter and efforts:	Anne Roeper
m. Other Special Chapter Committees –	
1. District VP – <b>Katherine, from Jax may be a candidate</b>	Anne Roeper
2. Liaisons	Nelsy – USGBC; Tom – AIA
3. Other	
VIII. Old Business: unresolved actions from previous meetings	Anyone Present
a. CDT Boot Camp – <b>Set for January; Final registration January 16.</b>	
IX. New Business: <i>new actions required of the Board</i> –	Anyone Present
a.	
XI. Adjournment: <b>10:55</b>	Anne Roeper